**The Equality Trailblazer** – Diversity and Inclusion Award

**An organisation that champions diversity and promotes inclusion - in their workforce, their customers and any community outreach work.**

**Supported by British Business Bank**

**NOMINATION GUIDELINES**

1. Only fully paid members of NI Chamber can be nominated for the Chamber Business Awards 2022.
2. Please enter your company name as you would like to see it appear should you become a winner.
3. Please email your completed nomination form to [grace.millar@northernirelandchamber.com](mailto:grace.millar@northernirelandchamber.com) by midnight on the **8 July 2022.**
4. All nomination forms must be electronic, please save your nomination form as a word document only. Electronic signatures will be accepted.
5. Please include a copy of your business logo with the nomination form.
6. Nominations are treated in confidence but will be shared with a select group of individuals for assessment purposes.
7. Please note the maximum word count for any entry is 500 words and your total must be added in the appropriate box.
8. Nomination of the same company to more than one category is permitted.
9. The panel’s decision is final, and no further correspondence will be entered into.
10. NI winners will be notified week commencing **5 September 2022.**
11. National winners will be announced online from **13 October 2022.**
12. By completing a nomination form for the Chamber Business Awards 2022 you agree to these terms and conditions.

I acknowledge the nomination form I am putting forward does, to the best of my knowledge, comply with the nomination rules.

Signed: …....................................................................... Date: ………………………………….

Name: ………………………………………………..……………………………………………….……

Job Title: ……………………………………………………………..…………………………………….

**COMPANY INFORMATION**

|  |  |
| --- | --- |
| **Company Contact Name** |  |
| **Company Name** |  |
| **Company Address** |  |
| **Email Address** |  |
| **Website Address** |  |
| **Telephone Number** |  |
| **Social media channels and handles** (Facebook, LinkedIn and Twitter) |  |
| **Business Sector** |  |
| **Nature of Business** |  |
| **Main Product/Service** |  |
| **Number of Employees** |  |
| **Legal Status of Company** |  |
| **Year that the business started trading** |  |
| **Company Registration Number** |  |

**YOUR ENTRY**

Please tell us, in no more than 500 words, why you feel this business deserves to be recognised as an Equality Trailblazer.

**You may want to include:**

* Evidence of diversity and inclusion being at the heart of the business
* Details of how they are championing diversity
* How they promote inclusion within the workplace, customer base, and local community
* What makes this business a trailblazer?

**Please tell us in no more than 15 words why you are nominating this business.**

*Please note this does not form part of the 500 words required below*

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| **Number of words** | **Total:** |
|  | |